

Seminole Middle School PTSA Board Meeting Minutes

Tuesday August 20, 2024

Seminole Middle School PTSA General Meeting

Date: Tuesday August 20, 2024

Time: 5:30 pm

Room: Media Center

Attendees: 23 Attendees present

Quorum Established

I. Call Meeting to Order - at 5:34 pm by PTSA President McCabe

President McCabe thanked everyone for attending and introduced Principal Dr. Robert Ovalle.

Dr. Ovalle touched on his philosophy for the Seminole Middle Scholars. Our scholars are still kids, and want to enjoy school as well as succeed in school. The scholars will remember their middle school days by having fun experiences they remember: the field trip to Tallahassee & St Augustine, playing games, their 8th Grade Dance, the Principal for a Day reward for PBIS points, earning a golden ticket for academic improvement, winning a prize with that golden ticket, Bingo Night etc.

President McCabe reviewed a slide that showed the **Committee Chairs Needed for PTSA, and the Open Positions:**

Hospitality - Teacher's lunches & Dr. O's Snack Cart (Planning, Set up & Clean up)

Digital Assistant - Help with updating the website.

Fall Fundraiser - Need to promote via Dr Ovalle's Hawk Talk Newsletter and maybe flyers handed out in the car circle, We need to identify an incentive to get parents to donate - also need to identify an incentive for the students also.

Memberships - Print and distribute 2024-2025 Membership Cards, Signs for PTSA Teacher Members - President McCabe explained that last year there were signs outside of the Teachers' classrooms who were PTSA Members.

Volunteers are ALWAYS Needed for: Hawk Store, Popcorn distribution in lunches, Concessions at sport events, Bingo Night

II. Approval of General Meeting Minutes - Secretary Grantham

- a. Approval of Tues. May 14th, 2024, General Meeting minutes – Secretary Grantham motioned for approval. The minutes are posted on the SMS website: <https://seminolemiddleptsa.org/calendar---news.php> Vice President Commander 2nd the motion. All in favor - Yes. Accepted as presented.

III. Treasurer's Report - Treasurer Hartmann

a. Summer Interim Budget Treasury Report – Thank you for those of you who approved the Summer Interim Budget. We raised over 11K in revenue and spent \$7,259. The money in the money market made interest. The bank balance guidance is \$8 - \$10K. Please review the budget handout, the middle column & the proposed 3rd column on right.

Minor shifts such as the grant money shifted down to \$3K.

Dr Ovalle had the idea of constructing a Hawk Lounge for the scholars & Staff.

The budget is an open book for anyone who wants clarification.

b. 2024-25 Budget Review & Approval

Shifting more to student programs this year. Golden Ticket awards. Prizes, etc.

President McCabe motioned to approve the 2024-2025 Budget and Mike Hartmann 2nd the motion. All in favor - Yes. Accepted as presented.

c. Audit

For the Audit we had 3 members assist Crystal Colbert, Tammy Falls & Pamela Binegear. Thanks to the 3 of them, the PTSA completed the Annual Audit.

IV. Additional Principal Updates – Principal Dr. Ovalle

Dr Ovalle said parents are the best source of knowledge for others. Parents tell our story the best to other parents.

If everybody brought just one person to meetings, think about how great our meetings could be. Dr. Ovalle said he has a tagline this year: "How do we get 1% better?"

Regarding the concessions for after-school sports games – those kids are so excited and hungry. The kids really enjoyed the after school sporting events.

Middle School Volleyball is the most exciting thing! We have a full packed house – it's like a High School Sporting event and when the Hawk came out it was great!

Concessions – need to revisit this topic, talk about where to sell concessions – in the mezzanine or in the hall? Discussion. Need volunteers for concessions. One parent suggested "Maybe we invite students from the High School & the High School Students who are working to volunteer for Bright Futures can volunteer."

V. Membership - President McCabe

a. Current Membership

For this year we have 51 Total Members, 22 Parents, 15 Staff, 4 Students

Teachers can buy their membership for only \$5. PTSA provides a good amount of Staff & Teacher Appreciation such as breakfasts, lunches, mailbox gifts, snack carts etc.

The PTSA Team will email all Staff that we will have a raffle if they join in August. Use the QR Code.

b. Shop to Give – Replaced Amazon smiles. This is a platform on the Givebacks. Last year raised over \$300. We do need help on training. If anyone is interested in helping with this.

VI. Spirit Committee - Vice President Commander

a. Shirt sales/inventory – A few new items for sale. We work with West Coast Apparel. Thank you for purchasing t-shirts. The PTSA Team is placing a replacement order. We welcome ideas if you want to submit t-shirt ideas. We could sell these at sports concessions too.

b. New spirit items – A parent asked: “Does Seminole Middle have any Spirit days? For example 6th graders wear orange, and 7th graders wear blue?” Dr. Ovalle explained that what we are doing this year is “Hawks Houses” where the houses spell out “Hawks” for example the house of Strength is red. and the house of Wisdom is green. etc. So we will have the students wear those colors on certain days.

A parent suggested that the PTSA should sell shirts or other items with those colors.

VII. Spirit Nights

a. Discuss events for the year – Vice President Commander explained about Spirit Nights, Chick Fil A, Wendy’s, Chipotle, Dr. O explained about how much fun the Chick Fil A wheel was. Dr O said “I was hustling people, \$1 a spin.”

Parent suggestions for local businesses to work with: Chipotle, Jotos

VIII. PBIS - Vice President Commander

a. Overview for new members

IX. Fundraising - President McCabe

a. Banner sponsorships – The banners were really carrying the budget. 24 banners. Have 7 – 8 more. Someone suggested “Maybe we could hang more in the school car circle.”

b. Fall Fundraiser - This is a “No Muss No Fuss” direct donation fundraiser. One parent asked: “Is there an incentive for the student? PBIS points? Entered into a pizza party? Entered into an Ice Cream Social? This would help with the parent donations” Love the idea of incentivizing the fundraiser and PTSA membership.

c. Bingo Night – Dr Ovalle suggested the date of Fri. Sept 27. It will be announced when the date for Bingo Night is finalized.

X. Hospitality / Staff Appreciation - President McCabe

a. Staff Lunch 9/23 – Frankie’s will cater the lunch. We will need help from parent volunteers to: A) Set up the lunch and B) Clean up afterwards.

b. Dr. O’s Snack Cart – This is a cart decorated and full of snacks and treats for the Staff. Dr Ovalle goes from room to room to offer snacks to the Staff to show how much we appreciate our Teachers & Staff. This will most likely occur every other month.

c. Teacher Mailboxes – Sandy Rumbaugh & Crystal Colbert - this is a treat or a small gift placed in the Staff mailboxes. This will also likely happen every other month. A parent suggested: “We should send a survey out for each Staff member to fill out so we can have a List of Teacher favorites. We can also put the PTSA Membership QR code on the survey.”

XI. Open Discussion

Dr. Ovalle and Team is planning to maintain one calendar with all of Seminole Middle School’s events and activities on their website.

XI. Adjournment – by President McCabe at 6:49 pm

- The next General PTSA Meeting will be scheduled for Tuesday, October 15, 2024 at 5:30pm.

Respectfully submitted by: Julie Grantham – SMS PTSA Secretary

Approved as: Read: _____ Date: _____