

**Seminole Middle School PTSA Board**  
**Meeting Minutes**  
Tuesday March 19, 2024

Seminole Middle School PTSA General Meeting

**Date:** Tuesday March 19, 2024

**Time:** 5:30 pm

**Room:** Media Center

Attendees: 8 Attendees present

**Quorum Not Established**

**I. Call Meeting to Order** - at 5:36 pm by PTSA President McCabe

**II. Approval of General Meeting Minutes** - Secretary Grantham

a. Approval of Tues. Feb 13, 2024 General Meeting minutes – Secretary Grantham motioned for approval. The minutes are posted on the SMS website: <https://seminolemiddleptsa.org/calendar---news.php> Ms. Crystal Colbert 2<sup>nd</sup> the motion. All in favor - Yes. Accepted as presented.

**III. Treasurer's Report** - Treasurer Hartmann

a. **Updates** - PTSA President McCabe spoke on behalf of Treasurer Hartmann.

- Reviewed the Feb 2024 Treasury Report. The new, larger popcorn machine hit, purchased donuts & coffee for Teachers, some bingo food, and bingo prizes.
- Total bank balance is \$22K.
- Big Expenses will include: The 8<sup>th</sup> Grade Dance, The Teacher Appreciation Lunch, Golden Ticket awards – will use the grade level celebrations funds..
- Shift around: Teacher grants not being really utilized, Didn't expect PTSA to be selling concessions.

**IV. Principal's Updates** - Dr. Robert Ovalle

a. **Assessments** – In 3 weeks every SMS student takes a writing test. We will not get the scored results for a long time, until summer, so there isn't a way to quantify this test for the Golden Tickets. The students have 120 minutes to write. Some students write more quickly, some students don't use their entire time. We will recommend students make use of their planning sheet, so students can have at least 60 minutes of writing. We will encourage students to spend their entire time writing. Then we transition into the next PM (Progress Monitor 3 Assessments) in May. We need new prizes for the Golden Ticket awards.

b. **School Board News:** The law has been passed; the cell phone policy now mirrors the SMS Cell Phone Policy. A student may possess a cell phone and other electronic devices in school, on school property, at school-related functions, provided these items are powered off and concealed from view while school is in session.

c. **Looking toward the next school year:** Looking into moving hallways, so students experience less movement. Dr. Johnson has been working on the electives for next year. Next year there will be 7 graded courses + Enrichment. Classes will be shorter.

d. **SMS Middle School is now a Title 1 School.**

**V. Grant Reviews** - Vice President Commander

a. The original grant \$250 deadline is April 1st.

**VI. Membership** - VP Mazzei / Ms. Tracy Procaccini

a. PTSA President McCabe spoke on behalf of VP of Membership Mazzei & Ms. Tracy Procaccini

**Current Membership** – PTSA memberships can be purchased here:

<https://seminolemiddle.memberhub.com/store?limit=21&live=true>

PTSA Member Suggestion: Ideas to increase PTSA Membership for next year: Offer a bonus as a prize or provide new members a sticky note & pen set as a "thank you" for joining.

b. **Givebacks "Shop to Give" program** – President McCabe

This is a program where parents/families can link a credit card to certain retailers. When purchases are made from certain retailers, a percentage is donated to SMS PTSA.

**VII. Spirit Committee** – Vice President Commander

a. **Shirt sales/inventory** - We still have maroon shirts and black shirts. Vice President Commander will do an inventory count, so we have the appropriate quantity of shirts that are in stock. We may have a "Flash Sale" where the shirts could be sold at 15% or 20% off.

b. **New Logo/design for next year** - We may survey some students for ideas for shirt designs for next year. We

may also have a student contest for design ideas. Students could turn their design ideas/artwork into their ELA Teacher. Looking at the vendor "West Coast." Would place the order in June.

**VIII. Spirit Nights** – Chairperson Kelli Clarke & Chairperson Leigh Kendall.

**a. Update on Spirit Nights** – there might be a Chick Fil A Spirit Night in April or May.

**IX. PBIS** - Vice President Commander

**a. Update** - Ms. Moore & Ms. Hoag are leading this program.

Ms. Moore requested to restock coke, snacks, and prizes such as Takis, fruit roll-ups, bracelets & slime.

**X. 8th Grade Dance** - Vice President Commander

**a. Update** - Ms. Kristin Silveira is Leading the 8th Grade Dance Committee & coordinated a phone call with the Team on Thurs. 2/1/2024 and an in-person meeting on Mon 3/4/2024.

- VP Commander has confirmed with DJ Mellow & secured the date of Fri. May, 5/24/2024 6 pm - 9 pm.
- "Hollywood" is the winning theme that the 8<sup>th</sup> grade students voted for in the 2<sup>nd</sup> survey.
- VP Commander confirmed we have quite a bit of Hollywood décor in the PTA Office.
- Balloon Arches may be ordered from Seminole Florist Qty 2 arches for \$65 each.
- Bubble Machine – will need back up supplies to refill the machine.
- The red carpet is going to come from Seminole Florist. Dr Johnson thinks we have a red carpet already.
- The next 8<sup>th</sup> Grade Dance Meeting will be on Mon. 4/8/2024 at approx. 5:45 pm.

**XI. Fundraising** – President McCabe

**a. Bingo Night** was held on Fri. March 1<sup>st</sup>; Bingo Night was so much fun! Made a profit of \$574.

**XII. Hospitality / Staff Appreciation** – President McCabe

**a. Teacher Mailboxes January** - Deliveries for Teachers are bi-monthly.

Ms. Crystal Colbert & Ms. Sandy Rumbaugh are putting some Peep S'more treats in the Teachers mailboxes. Discussion about what Teachers like to receive gifts in their mailboxes.

**b. Dr. O's Staff Snack Cart** - planned for 3/27. Can anyone come to school after school to prepare & decorate the snack cart? Ms. Crystal Colbert offered to set up the cart on Tues 3/26.

**c. Teacher Appreciation Week is May 6 – 10<sup>th</sup>** – Discussion about how to celebrate Teachers this week. Discussion included Frankie's, Clear Sky gift cards, or Food truck etc.

**XIII. Open Discussion**

- The next General PTSA Meeting will be scheduled for Monday, April 8<sup>th</sup>, 2024, at 5:30 pm.
- The PSTA Meetings usually occur on the 2<sup>nd</sup> Tuesday of each month, but the April meeting will be earlier due to the need to elect a nominating committee for the board elections. PTSA board elections will take place during the final general meeting of the 2023-2024 school year on Tues. 5/14/2024 at 5:30 pm.

**XIV. Adjournment** – by President McCabe at 6:29 pm

Respectfully submitted by: Julie Grantham – SMS PTSA Secretary

Approved as: Read: \_\_\_\_\_ Date: \_\_\_\_\_