

**Seminole Middle School PTSA Board  
Meeting Minutes**

Tuesday February 13, 2024

Seminole Middle School PTSA General Meeting

**Date:** Tuesday February 13, 2024

**Time:** 5:30 pm

**Room:** Media Center

Attendees: 8 Attendees present

**Quorum Not Established**

I. **Call Meeting to Order** - at 5:35 pm by PTSA President Tara McCabe

II. **Approval of General Meeting Minutes** - Secretary Grantham

a. Approval of January 16, 2024 General Meeting minutes – Secretary Grantham motioned for approval. The minutes are posted on the SMS website: <https://seminolemiddleschoolptsa.org/calendar---news.php> Leigh Kendall and Crystal Colbert 2<sup>nd</sup>. All in favor – Yes. Accepted as presented.

III. **Treasurer's Report** - Treasurer Hartmann

a. **Updates** -

- Reviewed the Jan 2024 Treasury Report.
- \$77 gain in interest. Total interest income to date \$273.
- Shop to Give brought in \$101 to date.
- Total bank balance \$22K and change. Right on target.
- \$2000 revenue budgeted for 8th grade dance tickets. Qty 200+ 8th grade students at \$10 per ticket.

IV. **Grant Reviews** - Vice President Commander

- a. Discuss mini grants for the Teachers - PTSA originally budgeted \$5000 & granted \$1,500 so far this year, so \$3,500 left to award additional money. This does not include the Athletic Ceremonies nor the new larger capacity popcorn machine \$300. Original \$250 deadline for grants is April 1st.
- b. Discuss mini grants for Enrichment - One idea: There are 21 Teachers of the Enrichment Clubs who are PTSA Members. VP Commander emailed these Teachers about the mini grant possibility and received only 1 application for a mini grant. The deadline for the entries for this mini grant opportunity is March 1st.

V. **Membership** - VP Alison Mazzei / Tracy Procaccini

PTSA President Tara McCabe spoke on behalf of VP of Membership Mazzei & Tracy Procaccini

- a. **Current Membership** – We have 109 total members in PTSA. 49 are SMS Staff. 13 are SMS Students. 2 new members Crystal Colbert & her daughter.

PTSA memberships can be purchased here: <https://seminolemiddleschool.memberhub.com/store?limit=21&live=true>

Can try to re-engage Teachers with a QR code at the SMS Staff breakfast/lunch events, making it easy for them to join the PTSA. Still half of the year left & we have events planned.

- b. **Givebacks "Shop to Give" program** – President McCabe

This is a program where parents/families can link a credit card to certain retailers & when purchases are made from these retailers, a percentage is donated to SMS PTSA. Treasurer Hartmann said he found it easy to follow the steps to link his credit card up to this program and is earning money for the school. PTSA still needs someone to lead this program.

VI. **Spirit Committee** – Vice President Commander

- a. **Shirt sales/inventory** - We still have maroon shirts and black shirts. We will use some shirts as part of the bingo night prizes. We may survey some students for ideas for next year's shirt designs.
- b. **New Spirit items** – In process of obtaining new items for the Hawk Spirit Store.

VII. **Spirit Nights** – Chairperson Kelli Clarke & Chairperson Leigh Kendall

a. **Update on Spirit Nights**

- Wendy's Spirit Night - Tues. Jan 23 on Park Blvd. Leigh reached out to Wendy's for results.
- Chick Fil A Spirit Night w/ Spirit Wheel on March 21st.
- Discussion about in lieu of support for that Spirit Night, may be given a food credit. Need to confirm with Kelli Clarke & Caitlin from Chick Fil A.
- Treasurer Hartmann said we should run it through the books and add it to the budget.
- Leigh will get something on books for an April Spirit Night.

## VIII. **PBIS** - Vice President Commander

- a. **Update** - Ms. Moore & Ms. Hoag are leading this program.
  - The PBIS store was "Closed" for a bit. Ms. Moore was getting a list of needs & wants for the PBIS store. There is now the opportunity for students to purchase slime, sodas, bracelets etc. Right now students can shop but fulfillment may not be in process yet.
  - Dr. Ovalle has 6 or 7 students with enough PBIS points to be Principal for a day.
  - Suggestion for students to use PBIS points to get on the school news.
  - Usually parent volunteers are needed on Fridays at lunch to distribute popcorn.
  - A Sign-Up-Genius will be sent out so Volunteers can sign up.

## IX. **Fundraising** – President McCabe

- a. Chick-Fil-A "Share a Little Love" fundraiser - Caitlin from Chick Fil A offered this fundraising option. Made \$92. There were 5 trays left over and PTSA raffled off the remaining 5 trays to 5 Teachers who are PTSA members.
- b. Bingo Night - On Friday March 1st, 2024 from 6 - 8 pm in the cafeteria.

We have a good number of volunteers for that night.

Bingo Bundles are now available for purchase here: <https://seminolemiddle.memberhub.com/store?limit=21&live=true>

9 Bingo cards (3 for each game) Large Pizza & 4 drinks only \$25 = 27 total Bingo games to play! Buy early and SAVE. There will be a total of 3 Bingo games played (blue cards, orange cards & green cards) Each Bingo card has 3 games. Bingo Bundles available until 2/29/2024 then after that the "in person" event prices will apply.

  - Need to advertise for the Bingo night
  - Need to meet to review how the night will proceed & establish the Rules for Bingo Night.

## X. **Hospitality / Staff Appreciation** – President McCabe

- a. **Teacher Mailboxes January** - Deliveries for Teachers! Bi-monthly treats/goodies are packaged & delivered to Teacher mailboxes by Sandy Rumbaugh & Crystal Colbert! In January Crystal and Sandy created Chapstick gifts for the Teachers. The Teachers were excited about their gifts when they saw them in their mailboxes.
- b. PTSA Restocked the snacks in the Teachers' lounge.
- c. To Do: Teachers' lounge needs more K cups.

## XI. **8th Grade Dance** - Vice President Commander

- a. **Update** - Kristin Silveira volunteered to Lead the 8th Grade Dance Committee & coordinated a phone call with the Team on Thurs. 2/1/2024.
  - VP Commander reached out to DJ Mellow & secured the date of Fri. May, 5/24/2024 6 pm - 9 pm.
  - VP Commander relayed Mrs. Henderson said Leonards can just show up then to take photos of students.
  - Emily Allen facilitated a 2nd survey for the 8th grade themes and provided the top 3 themes the students selected last year. Results: The 8th graders voted for "Masquerade" this brings up the questions: "Can students wear masks?" & "Maybe the masks can be handheld & have sticks attached to them?"
  - 8th Grade Special Events - Per Dr. Ovalle, the 8th grade students have already been notified of the special 8th grade events: "Gradventure," the 8th Grade Dance on 5/24, Field day on 5/28 etc.
  - There is an official "cut off date" for the students to know if they have enough points to attend these events.
  - Then the students can buy their \$10 dance ticket.
  - PTSA will try to make it an even \$10 despite the Giveback fees
  - There was discussion about a Clover App.
  - President McCabe will look at a dance ticket on the Giveback site.
  - Next 8th Grade Dance Committee meeting is Mon 3/4/2024 in the SMS Media Center at 5:30 pm.

## XII. **Open Discussion**

- Next General PTSA Meeting will be scheduled for Tuesday, March 19, 2024 at 5:30 pm. The PSTA Meetings usually occur on the 2<sup>nd</sup> Tuesday of each month following, but March's meeting will be the 3<sup>rd</sup> Tuesday due to Spring Break.
- Volunteer Liaison Crystal Colbert explained Dr Johnson, the Assistant Principal is hosting Black History Month on Fri. 2/23/2024. This is an in-house event in which Speakers will educate the students about different topics and activities. Approx 25 Speakers (a couple Pinellas Co Staff members & mostly Community Members) will be visiting the classrooms. Dr Johnson is working to include feeding the students. Feeding breakfast w/ Einstein's. PTSA will look into donating \$100 for this event.

## XIII. **Adjournment** – by President McCabe at 6:27 pm

Respectfully submitted by: Julie Grantham – SMS PTSA Secretary

Approved as: Read: \_\_\_\_\_ Date: \_\_\_\_\_