

**Seminole Middle School PTSA Board
Meeting Minutes**

Tuesday, November 14, 2023

Seminole Middle School PTSA General Meeting

Date: Tuesday November 14, 2023

Time: 5:30 pm

Room: Media Center

Attendees: 13 Attendees present

Quorum Establish

I. **Call Meeting to Order** - at 5:37 pm by PTSA President Tara McCabe

II. **Approval of General Meeting Minutes** - Secretary Grantham

a) Approval of October 10, 2023, General Meeting minutes – Secretary Grantham motioned for approval, Vice President Commander 2nd, all in favor – yes. Accepted as presented.

III. **Treasurer's Report** - Treasurer Hartmann

a) Reviewed the October 2023 Treasury Report - Balance is healthy.

b) Family Events - Concessions - The PTSA was asked to take over the girls' basketball concession sales. Motion was made to increase the concessions budget up \$500 to \$1500. 2nd, All in favor - yes. Unanimous vote.

IV. **Principal's Updates** - Dr. Robert Ovalle

a) **Progress Monitor 2 Assessments** - As of today, 35% of school year is done. Today is day 63. December is a big testing month. Dec 4th is the day we need to promote the next round of testing PM 2 (Progress Monitor 2) which is the mid-year administration of FAST Progress Monitoring in the middle of the school year. This is an adaptive test where students can change bands from Level 1, to Level 2, & to Level 3. If the student ended at Level 1, then the test will give questions from Level 1 etc.

Something Dr Ovalle struggles with is when students do not feel motivated to do as well as they can in the assessments. Dr. Ovalle is asking for assistance from the PTSA for incentives/prizes to raffle for students who can demonstrate they have improved in some way. In the past Dr. Ovalle had a decorated raffle box in his office. When students earned a Golden Ticket for a specific growth or a specific proficiency, then they could go to Dr. Ovalle's office and place the ticket in the decorated raffle box. The students will need to actually explain to Dr Ovalle what their specific growth or proficiency was. Then a few of the Golden Tickets will be randomly selected as winners and those students will win a prize (example: airpods). Students can also win PBIS points. December is a week away. Requesting assistance from PTSA for incentives/prizes to raffle for students - look for deals. Want to motivate the students to really try harder during the testing process. Dr. Ovalle offered other prizes could include a meeting at the movies, or buying a student lunch, or eating lunch w/ friends. Dr. Ovalle requested that all ideas be emailed to him. President McCabe suggested the PTSA could maybe use a portion of the funds from the Student Programs & Awards budget. Dr Ovalle said there are approx 780 students.

b) **Future Cities** - Dr Ovalle said that hopefully the students are talking about Future Cities, which is an enrichment project. The students are in groups to design a city that is resistant to hurricanes. Each class will compete against each other. Then a few judges will come from the District to select one Seminole MS winning team. That winning team will compete against other Middle Schools.

c) **General Updates** - The students are super excited about the indoor soccer games.

Dr Ovalle next plans to focus on Student Government and National Honor Society.

Focusing on the positive - played Dodgeball - students that didn't receive a referral were able to watch the game.

Artwork decal for the window was put in place. Next is something subtle for the cafe.

Question: For the National Honor Society, will this include 8th grade & 7th grade?

Mrs.Thompson organized this last year.

Suggestion: Maybe High School Students can help/volunteer w/ NHS for service hours.

Suggestion: Is it possible to have the ability to purchase SMS Yearbooks in the HAWK Store.

V. **Grant Reviews** - Vice President Commander

a) To recap, there were qty 3, \$250 Mini Grants Approved by Dr Ovalle & the PTSA Board:

- Ms. Moore - Athletic Award Ceremony of the year celebration of all 11 SMS sports teams.
- Ms. Kessler - students were reading "The Crossover" and she had a plan for a related Art Project.
- Ms Pollard - who is an advocate for PTSA for mentor and volunteer appreciation.

There was also a request from Ms. Moore for a Snow Cone Machine which PTSA provided - it was budgeted as a direct purchase.

b) There was a new grant request qty 3, \$250 ea. Mini Grant Approved by Dr Ovalle & the PTSA Board:

- For athletic "add a year" banners from Coach Avers, Lance & Crookshanks. These banners are intended to be displayed in the gym and we will have room to add future championship years. Quote total is \$740 for 7 banners plus 5 years of vinyl stickers for the larger ones.

c) Discussion of a past request for a boys basketball banner involving Mr. Sanchez.

VI. **Membership** - VP of Membership Mazzei

a) **Current Membership** – We have 106 total members in membership so far. 47 of those are SMS Staff. 12 are SMS Students.

Goal is to get more students involved in PTSA, creating ways to engage students & encourage their participation. This could tie into Student Government & Elected Leaders could meet once a month in the morning. January may be a good time to work on this. PTSA memberships can be purchased here:

<https://seminolemiddle.memberhub.com/store?limit=21&live=true>.

b) **Givebacks "Shop to Give" program** – President McCabe

This is the software that houses our membership & is a program where parents/families can link a credit card to certain retailers & when purchases are made from these retailers, a percentage is donated to SMS PTSA.

Recently earned just under \$47 dollars. Need to shop through the URL, not the App.

We need someone to lead this program. There is a "Shop to Give" Account Representative that can train the person or people who agree to lead this program. Need this training communicated to SMS parents/families for engagement.

VII. **Spirit Committee** – Vice President Commander

a) **Shirt sales/inventory** -

Shirt sales are going great. Teacher Rep Tracy Procaccini is distributing the shirts. PTSA plans to sell shirts & spirit items at the upcoming basketball games.

b) **New Spirit items** – In process of obtaining new items for the Hawk Spirit Store such as a stadium seat. Shirt sales are still going strong, including the long sleeved dry fits. Going to start selling at the Basketball games.

Question: Do we have SMS magnets for cars? We have older magnets.

VIII. **Spirit Nights** – Chairperson Kelli Clarke & Chairperson Leigh Kendall

a) **Update on Spirit Nights**

- This Wed. 11/29 from 5 - 7 pm is the LAST Chick-Fil-A Spirit Night in November! Dr. Ovalle will be there w/ the Prize Wheel !!! Come have fun, make a difference & win prizes! Only \$1 to spin the Prize Wheel and you win something every time! Important: Must order through the Chick-Fil-A App.
- The Spirit Night committee will have something planned & set up for December.

IX. **PBIS** - Vice President Commander

a) **Update** - Ms. Moore & Ms. Hoag are leading this program.

- 100 Wireless mice were donated.
- Ms. Moore indicated snack & candy inventory is good but will be placing order for tickets soon (PTSA to contribute)
- Hawk Store Fulfillment Thursdays 8 - 9:30 am - Volunteers requested - see link below.
- Popcorn distribution is on Fridays during each grade level lunch - Volunteers requested - see link below.
- Please use this Sign Up to help: [Seminole Middle PTSA: HAWK Store Volunteers \(signupgenius.com\)](https://www.signupgenius.com)

X. **Fundraising** – President McCabe

a) **Banner sponsorships**

22 banners sold, 5 are in kind trade

b) **Fall Fundraiser - Back to School no muss, no fuss fundraiser** -

- The "No fuss" Fundraiser - Goal was to raise approx. \$10K. As of 11/14/23 we had 65 donors & raised \$3,625.00.

c) **Other Updates** -

- Clear Sky Traded 12 \$25 Gift Cards!
- Looking into future fundraiser ideas - Looked into Holiday Wreaths local wholesaler Looking for more ideas.

XI. **Hospitality** – President McCabe

a) **November Publix Gift Card Raffle** - we are raffling off Qty 10 \$25 Publix gift cards for Staff at this meeting!

b) **Dr. O's December Snack Sleigh** - Doing this every other month. Dr Ovalle has an Elf Costume.

c) **Holiday Lunch - will be held on Wed. 12/20/2023** - Then the Teachers can enjoy the surplus for lunch on the next day Thurs. 12/21. PTSA will use in-kind trade w/ Texas Roadhouse \$500. President McCabe will ask the Plant Ops Team to fill out their meal selections & have Texas Roadhouse package their meals. Will also send a SignUp Genius for set up/clean up in the Media Center.

d) **Teacher Mailboxes** - Sandy & Crystal are leaving gifts in the staff's mailboxes every other month.

e) **8th grade Dance** - Date for the dance is Fri. May 24th. President McCabe & Vice President Commander met with Franki, the chairperson from last year. Gathered a lot of information such as the vendors used, the decorations in the closet. They had committees separated into food, decorations etc. Pizza & candy were the food favorites. Don't focus too much on the craft table, the kids were not into that. The DJ was highly recommended. Will schedule the first 8th grade dance meeting in January. Kristin Silveria is leading the committee for the 8th Grade Dance. Tracy Procaccini explained when she was on the dance committee they met once a month, & were able to set up the night before.

Suggestion: Received a request for a Facebook message & communication about the 8th Grade Dance & the monthly committee meetings. If you want to be a family chaperone at the dance then you need to be part of the party committee.

XII. **Open Discussion**

- Get the word out for new enrollment. Invite students to a Basketball Game. Also Bauder is having a movie night Dec 14th.
- Thank you to PTSA Team
- Next General PTSA Meeting is scheduled for Tuesday, January 16, 2023 at 5:30 pm.
PTSA Meetings usually occur on the 2nd Tues. of the month, but the Jan meeting will occur on the 3rd Tues. due to Holiday.

XIII. **Adjournment** – by President McCabe at 7:17 pm

Respectfully submitted by: Julie Grantham – SMS PTSA Secretary

Approved as: Read: _____ Date: _____