

**Seminole Middle School PTSA Board
Meeting Minutes**

Tuesday October 10, 2023

Seminole Middle School PTSA General Meeting

Date: Tuesday October 10, 2023

Time: 6:00 pm

Room: Media Center

Attendees: 16 Attendees present.

Quorum Establish

I. **Call Meeting to Order** - at 6:03 pm by PTSA President Tara McCabe

II. **Approval of General Meeting Minutes** - Secretary Grantham

a. Approval of August 22, 2023, General Meeting minutes – Secretary Grantham motioned for approval, Leigh Kendall asked if the minutes were sent via email. President McCabe confirmed the minutes were sent via email and they are posted on the SMS website: <https://seminolemiddleptsa.org/calendar---news.php> Tammy Falls 2nd, all in favor – yes. Accepted as presented.

III. **Treasurer's Report** - Treasurer Hartmann

- a. Reviewed the September 2023 Treasury Report
- b. Moved PTSA extra funds to Truist to gain interest, now gaining 4% APY.
- c. Voted to increase the Spirit Item budget by \$1000. This vote was approved unanimously.

IV. **Principal's Updates** - Dr. Robert Ovalle

- a. **Updates** - 8th grade PSAT on 10/11/2023, will take about 4 periods.
- The PBIS Surprise Time to allow students w/ 30 minutes of cell phone free time usage was a huge success!
 - Next planned fun activity will be a Dodgeball Game 7th grade vs 8th grade. Students can pay 40 pts to play. The game will be free for students to watch.
 - There will be a surprise during the week of Oct 31. We are now raising the stakes. Students need good grades, good behavior & minimal tardies. Spirit week will involve: Wearing collegiate clothing, twin day etc, bringing fun to the week.
 - Big thing on Thursday - the First Student Government meeting. Gives students a venue to voice their opinions - it will be mirrored like the High School Student Government. The High School students will come to Seminole Middle and help SMS set up their government & make decisions. This empowers the students to take ownership in their school, not just telling them how it will be, the students can make decisions and have a say.
 - Middle school indoor soccer tournament Top Dogs vs. Wolf Packs, 5 vs. 5 in the gym. Goal posts will be up on the walls. The "Futsal Rules" will be posted. Teams are to consist of 5 players, one of which must be a goalkeeper & 2 players have to be female. There will be qty 12, 24 min games from 8 am - 9 ish, before school. Goal is to get a team that wins, or we do an All Star. Then Area 1 vs Area 2 vs etc
 - The 8th grade Leadership group will travel to Tallahassee & St. Augustine.
 - Showed the Proof of what the bus door, front doors, & double entry doors will look like. Can see out, but cannot see in. After these doors are complete then will focus on the cafe doors.
 - The car circle now has a double gate. Previously after 3:50 pm someone could have walked on campus. Now we are preventing outsiders.

V. **Grant Reviews** - Vice President Commander

- a. There were qty 3, \$250 Mini Grants Approved by Dr Ovalle & the PTSA Board:
 - Ms. Moore - Athletic Award Ceremony of the year celebration.
 - Ms. Kessler - students were reading "The Crossover" and she has a plan for a related Art Project.
 - Ms Pollard - is a huge advocate for PTSA - mentor and volunteer appreciation..

There was also a request from Ms. Moore for a Snow Cone Machine which PTSA provided since it was budgeted for as a direct purchase - refer to PBIS update.

VI. **Membership** - PTSA President Tara McCabe spoke on behalf of VP of Membership Mazzei

- a. **Current Membership** – We have 104 total members in membership so far. 47 of those are SMS Staff. 11 are SMS Students. We should be getting more students involved in PTSA, creating ways to engage more students. At the end of the day we want to get them involved and encourage their participation. Could meet once a month. Could tie into Student Government Elected Leaders once a month.
PTSA memberships can be purchased here: <https://seminolemiddle.memberhub.com/store?limit=21&live=true>
- b. **Givebacks "Shop to Give" program** – President McCabe

This is the software that houses our membership & is a program where parents/families can link a credit card to certain retailers & when purchases are made from these retailers, a percentage is donated to SMS PTSA.

Need traction on this. We need someone to lead this program. There is a "Shop to Give" Account Representative that can train the person/people who agree to lead this program. Please let us know if anyone is interested in taking that important responsibility on. Need this training communicated to SMS parents/families for engagement.

VII. **Spirit Committee** – Vice President Commander

a. **Shirt sales/inventory** -

Shirt sales are going great. Teacher Rep Tracy Procaccini is distributing the shirts.

We plan to sell shirts & spirit items at the upcoming basketball games.

Last year the PTSA also sold items at Band Concerts/Choir Concerts

b. **New Spirit items** – In process of obtaining new items for the Hawk Spirit Store.

VIII. **Spirit Nights** – Chairperson Kelli Clarke & Chairperson Leigh Kendall

a. **Update on Spirit Nights**

- Panda Express earned \$66.85

- Chicken Salad Chick earned \$73.62

- Wed. Oct. 18th with Tijuana Flats 4- 9 pm Seminole Blvd location.

- Wed. Nov. 8th with Chipotle between 5- 9 pm

- Looking into Chick-Fil-A they have an option to donate a % for an entire month for mobile app users.

IX. **PBIS** - Vice President Commander

a. **Update** - Ms. Moore & Ms. Hoag are leading this program.

- Ms. Moore requested & received a brand new Sno-Cone machine from PTSA.

- Big Thank you to Tammy Falls who volunteered w/ everything & stocked PBIS w/ new items.

X. **Fundraising** – President McCabe

a. **Banner sponsorships**

20 banners sold, 4 are in kind trade

b. **Fall Fundraiser - Back to School no muss, no fuss fundraiser** -

- The "No fuss" Fundraiser - Hope to raise approx. \$10K because it is early in the year and hopefully all families are fully engaged as it is the brand-new start to a new year.

- As of 10/10/2023 earned \$1895.00. There are 19 days left.

- Any idea of how to get more traction on this?

- Last year earned \$4,200.00

- Volunteered students at the car line to hand out fliers.

- Dr Ovalle said they have a poster maker to help advertise for the fundraiser.

XI. **Hospitality** – President McCabe

a. **Teacher Lunch 9/25** - Chicken Salad Chick was served at the Teacher in-service day for the staff. in kind trade - provided a full lunch. We should all say "thank you" to Chicken Salad Chick.

b. **Dr. O's snack cart 10/11** - Would like to do this every other month & surprise Teachers. Plan is to walk in the classroom, & present the Teachers with snacks etc in front of the students. We want the students to see that Seminole Middle celebrates their Teachers. Thank you to PTSA for decorating the cart.

Thank you to Dr. Ovalle & Jasmine who worked for the vending machine in the Teacher's lounge.

c. **Holiday Lunch will be held on Thurs. 12/21/2023** - So the Teachers can eat any leftovers for lunch on the next day Fri 12/22. PTSA will use in-kind trade with Texas Roadhouse \$500.

- Suggestion was made to show up at The Angry Pepper, where Teachers meet up every other Friday.

d. **Need Volunteers** - On Thursdays to help fulfill Hawk Spirit Store orders & on Fridays at lunch to distribute Popcorn & Sno-cones. A Sign-Up-Genius will be sent out so Volunteers can sign up.

XII. **Open Discussion**

- Next General PTSA Meeting will be scheduled for Tuesday, November 14, 2023 at 5:30 pm. The PSTA Meetings occur on the 2nd Tuesday of each month following.

XIII. **Adjournment** – by President McCabe at 6:47 pm

Respectfully submitted by: Julie Grantham – SMS PTSA Secretary

Approved as: Read: _____ Corrected: _____ Date: _____